

**Fraser Performing Arts Center**  
**Role Definition**

**Lighting Designer & Board Programmer**

**I. Basic Function:**

You are responsible for the proper lighting, coloring, operation, and special effects necessary for the audience to see the actions onstage and create the mood for a performance as established by the Director.

**II. Responsibilities:**

1. Discuss lighting requirements with the Director and Technical Director
2. Obtain floor plan & set design from the Set Designer
3. Study the script and produce a lighting plot
4. Determine what equipment will be necessary, e.g. specific fixtures, gels, gobos, effects, etc.
5. Verify lighting instruments are working properly
6. Have lighting installed for tech week and be prepared to make adjustments during tech week
7. Assure that the lighting instruments, cabling, and other effect & lighting equipment is safely installed and secured so the performers, crew, and audience is safe
8. Assign crew members to specific tasks needed during the performance
9. Install crossover and other lighting backstage to ensure areas are safe for performers and crew
10. Program the light board with cues based on the lighting plot
11. Run the light board during technical rehearsals, performances, or events. Or teach a crew member to operate the preprogrammed cues in the light board
12. Assign crew members to setup, focus, patch wiring to dimmers and consoles, make adjustments, run spot lights, and run special effects as needed. If crew is not available you perform tasks yourself
13. Maintain a neat and tidy work area and the backstage light storage areas
14. Power down equipment at the conclusion of each performance or event
15. Notify Stage Manager and Auditorium Manager of damaged or troublesome equipment

16. Ensure that at the conclusion of a performance run or auditorium event that lighting equipment, including cabling and crossover lights, is returned to the designated storage area